

**MINUTES OF VIDEOCONFERENCE MEETING NO. 2433
COMMISSIONERS OF
JEFFERSON COUNTY DRAINAGE DISTRICT NO. 7**

Place: 3400 Highway 73
Port Arthur, Texas

Date: December 17, 2024

Present: Commissioners
Richard Beaumont
Lester Champagne
Albert Moses, Jr.
Matthew Vincent
Allen Sims, General Manager
Glenn Steele, Attorney for District

Absent: James Gamble, Sr.

Visitors: Toby Davis, DD7
Brady Girouard, DD7
Garrett Boudoin, DD7
Barron Cook, DD7
Kirby Johnson, DD7

The meeting was called to order at 2:00 p.m. by Chairman Beaumont after ascertaining that the Notice of Meeting had been posted in accordance with the law. Commissioner Moses gave the invocation.

Minutes of Meeting No. 2432

The Minutes of Meeting No. 2432 were approved as read.

Receive, Open, and Read the Names of Responding Firms for Request for Qualifications for Supervisory Control and Data Acquisition (SCADA) System, RFQ/RFP No. 2024-010

Mr. Allen Sims stated the District advertised for Request for Qualifications for Supervisory Control and Data Acquisition (SCADA) System. Engineering Services are required to begin the project development of these projects. A committee will score each of the responding firm's qualifications according to grant requirements and will return a

recommendation for award to the Board for consideration. There are no monetary values associated with the request for qualifications. Mr. Toby Davis proceeded to receive, open, and read the names of the firms responding to the Request for Qualifications for Engineering Services. They are as follows:

Epic Engineering

Prime Controls

Hargrove

The respondents that make the short list will be asked to submit cost proposals.

Open Bids for Discharge Pipe Support Replacement for W. Port Arthur Road Pump Station (PS #3)

Mr. Toby Davis opened and read the bids received for the Discharge Pipe Support Replacement for W. Port Arthur Road Pump Station (PS #3):

<u>Bidder</u>	<u>Bidder Info Form</u>	<u>Statement Of Qualifications</u>	<u>Bid Proposal</u>	<u>Bid Bond</u>	<u>Working Days</u>	<u>Bid Amount</u>	<u>Additive Bid Amount</u>
Elite Contractors	Yes	Yes	Yes	Yes	60	283,000.00	192,000.00
M & C Oilfield	Yes	Yes	Yes	Yes	105	532,500.00	33,600.00
Triangle Civil Services	Yes	Yes	Yes	Yes	60	701,000.00	33,000.00

The District's Engineer, Toby Davis, requested that the bid award be tabled to allow time for review by staff and that the bid be awarded at the next Board meeting. Commissioner Vincent moved to table the bids received for the Discharge Pipe Support Replacement for W. Port Arthur Road Pump Station (PS #3) until the next Board meeting. Commissioner Champagne seconded the motion. The motion carried.

Consider Approval of Pay Request No. 1 for Sanitary Sewer Line Relocation at Port Acres Wastewater Treatment Plant

A recommendation letter was submitted by Keith Zotzky, with Arceneaux, Wilson & Cole LLC for Pay Request No. 1 to Triangle Civil Services for work performed and stored materials secured on the project site from August 19, 2024 (Notice to Proceed Date) to November 30, 2024, in the amount of Two Hundred Sixty-One Thousand Fifty-One and 36/100 (\$261,051.36) Dollars. 20% of the work has been completed using 34% of the contract's working days. Commissioner Champagne moved to approve Pay Request No. 1 to Triangle Civil Services for work performed and stored materials secured on the project site from August 19, 2024 (Notice to Proceed Date) to November 30, 2024, in the amount of Two Hundred Sixty-One Thousand Fifty-One and 36/100 (\$261,051.36) Dollars. Commissioner Vincent seconded the motion. The motion carried.

Sabine Pass to Galveston Bay Summary

Mr. Sims stated that a meeting was held with the Gulf Coast Protection District (GCPD). General updates were given. State funding requests were discussed. The General Land Office (GLO) is not as willing to request the state funds for the District as they have been in the past, therefore the District is requesting funding directly from the Texas House Appropriations and Senate Finance Committees. A funding request was formally placed today for \$230 million. In November, the District executed an agreement to receive its \$150-160 million to cover its and Orange County's cost share for the next two years. Commissioner Vincent asked if the GCPD had chosen a new manager. Mr. Sims stated that they are compiling a short list of applicants and will begin interviewing in January.

Two meetings were held with the Port of Port Arthur regarding the alignment. The Port has an in-house meeting scheduled tomorrow to finalize the alignment details. This will allow Contracts 3B and 3D to move forward.

Manager Reports

Last week the District was the victim of a cyber-attack. The District's IT Firm stated that it was a ransomware attack, but there was adequate security in place to prevent the attackers from locking us out of our system. The attack destroyed the District's server which forced the District's IT Firm to wipe the server and rebuild it from backup files from the prior week. The attack shut down the District's computers for two days. Not everything is back up and running at capacity, but we are working on it.

The District placed its allotted 343 votes for Kenneth Marks which secured his position as a member of the Jefferson Central Appraisal District.

Mr. Allen Sims presented the financial statements prepared by FMW, P.C. for the period ending November 30, 2024, and gave a collateral securities report as of November 30, 2024.

Executive Session - Consider and Take Action, if any, on Items Discussed in Executive Session

No Executive Session was held.

Permits

Linde, Inc. (Dashiehl Corporation) is submitting a permit for an overhead Entergy Line Crossing of the County Jail Outfall. The permit fee is \$550.00. Mr. Garrett Boudoin recommended approval subject to the special conditions contained within the permit. Commissioner Vincent moved to approve the permit requested by Linde, Inc. (Dashiehl

Corporation) as recommended by Mr. Boudoin. Commissioner Moses seconded the motion. The motion carried.

Checks and Purchase Orders

Maintenance Fund

Ck. No. 25616 – Airgas USA, LLC
\$392.40 – Multiple Cylinder Rental

Ck. No. 25617 – Cintas Corp.
\$84.06 – Traffic Mat & Hand Sanitizer Service-Admin. Building

Ck. No. 25618 – FMW, P.C.
\$2,300.00 – Accounting Services - November 2024

Ck. No. 25619 – Function 4
\$402.81 – Konica Copier Lease – December 2024

Ck. No. 25620 – Gannett Fleming, Inc.
\$989.47 – Engineering Services – Groves Detention

Ck. No. 25621 – GFL Plant Services, LP
\$2,634.047 – Rollbox & Holding Tank Rental – Multiple Pump Stations

Ck. No. 25622 – Groves Equipment Rental Co., Inc.
\$2,700.00 – 15 Ton Crane Rental

Ck. No. 25623 – HERC Rentals Corporation
\$3,002.85 – Dump Truck Rental

Ck. No. 25624 – Jefferson Central Appraisal District
\$109,769.09 – 1st Quarter Entity Allocations

Ck. No. 25625 – Kansas City Southern
\$125.00 – Annual Drainage Pipe Rental

Ck. No. 25626 – LAWCO
\$2,350.00 – Dozer Services

Ck. No. 25627 – LJA Engineering, Inc.
\$7,398.08 – Engineering Services – Various Projects

Ck. No. 25628 – Richard Beaumont
\$131.67 – Health Insurance Payment

Ck. No. 25629 – Sam & Tash

\$1,569.62 – Janitorial Services – Administration Building

Ck. No. 25630 – Thorpe Plant Services, Inc.

\$572.34 – Scaffold Rental – Pump Stations 10 & 1

Ck. No. 25631 – Triangle Civil Services

\$261,051.36 – Sabine Pass to Galveston Bay Project – PAV03A.1 – Sanitary Sewer Relocation

Ck. No. 25632 – United of Omaha

\$2,245.97 – Health Insurance Payment

Ck. No. 25633 – W. Williams Refrigeration & A.C.

\$718.54 – A.C. Repair - Warehouse

Ck. No. 25634 – Waukesha-Pearce Industries, Inc.

\$10,678.00 – Soil Compactor Rental

Ck. No. 25635 – Weisinger Incorporated

\$337,934.00 – Pump Station 13, Unit 1 & Lufkin Gearbox Repairs

Ck. No. 25638 – Blue Cross Blue Shield

\$157.18 – Health Insurance Payment

GLO Account

Ck. No. 5091 – LJA Environmental Services

\$9,428.27 – Sabine Pass to Galveston Bay Project - Environmental Services

Ck. No. 5092 – Texan Engineering

\$17,122.98 – Sabine Pass to Galveston Bay Project – PAV03A & PAV03C Utility Relocations

Commissioner Moses moved that the checks from the Maintenance Fund Account and the GLO Account be approved for payment. Commissioner Champagne seconded the motion. The motion carried.

Chairman Beaumont asked if there was any other business to come before the Board. There was none.

At 2:26 p.m., Commissioner Champagne moved that the meeting be adjourned.

Commissioner Moses seconded the motion. The motion carried.



Albert Moses, Jr., Secretary



Richard Beaumont, Chairman



VISITOR SIGN-IN SHEET
MEETING NO. 2433
Tuesday, December 17, 2024

	Name	Contact Information Email or Telephone	Public Comment	
			Yes <input type="checkbox"/>	No <input type="checkbox"/>
1	Cody Ellis Elite Contractors	⁴⁰⁴⁻⁵⁹⁴⁻¹⁵²⁵ cody@elite-equ.com	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
2	Aaron Gauthier	EPIC / W-Industries 404-460-5760	Yes <input type="checkbox"/>	No <input type="checkbox"/>
3	Nathan Dondis MTC Oilfield	337-540-8313	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
4	Kim Carroll	kcarrollpe@gmail	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
5			Yes <input type="checkbox"/>	No <input type="checkbox"/>
6			Yes <input type="checkbox"/>	No <input type="checkbox"/>
7			Yes <input type="checkbox"/>	No <input type="checkbox"/>
8			Yes <input type="checkbox"/>	No <input type="checkbox"/>
9			Yes <input type="checkbox"/>	No <input type="checkbox"/>
10			Yes <input type="checkbox"/>	No <input type="checkbox"/>
11			Yes <input type="checkbox"/>	No <input type="checkbox"/>
12			Yes <input type="checkbox"/>	No <input type="checkbox"/>
13			Yes <input type="checkbox"/>	No <input type="checkbox"/>
14			Yes <input type="checkbox"/>	No <input type="checkbox"/>
15			Yes <input type="checkbox"/>	No <input type="checkbox"/>